



ROSEMEAD SCHOOL DISTRICT
FUNCTIONAL ORGANIZATIONAL CHART

Reception Suite 150, 3907 Rosemead Blvd., Rosemead, CA 91770, Main phone number: 626-312-2900

SUPERINTENDENT'S OFFICE

Jennifer Fang, Ph.D., Interim Superintendent, ext 234
jfang@rosemead.k12.ca.us
Oversee: the District, Principals, and Schools, Board Agendas & Records, Communication Center, Collective Bargaining Agreements, Directories, Emergency Response, Marketing Distribution Requests, Mass Notification System, Policies, Public Information Office, Public Records Requests, Public Relations, Press Releases, Use of Facilities Applications, Websites
Cynthia Bracamonte, Executive Assistant to the Superintendent, ext 212
cbracamonte@rosemead.k12.ca.us

ADMINISTRATIVE SERVICES DIVISION

Maria C. Rios, Ed.D., Assistant Superintendent, Administrative Services, ext 219
mrios@rosemead.k12.ca.us
Oversee: Administrative Services, Bond Program, Citizen's Bond Oversight Committee, Construction, Employee Benefits, Facilities, Fiscal Services, Human Resources, Maintenance & Operations, Risk Management, Title IX Coordinator, Uniform Complaints, Workers Compensation
Dory Garcia, Administrative Assistant, Administrative Services, ext 221
dogarcia@rosemead.k12.ca.us
Victor Lopez Pascual, Custodian

Child Development Programs

Deborah "Debbi" Lawrence, Coordinator, Preschool/Child Development, ext 258
dlawrence@rosemead.k12.ca.us
Oversee: Child Development, Preschool, Before/Afterschool programs (ASART/ASES), Summer Camp, Child & Adult Feeding Program
Gloria "Marisol" Zapata, Administrative Secretary, ext 235
gzapata@rosemead.k12.ca.us
ASES/ASART Site Leader
_____, Encinita ASART Site Leader, ext 365
_____, Janson ASART Site Leader, ext 465
Sammy Lau, Savannah ASART Site Leader, ext 665
Rosann Magdaleno, Shuey ASART Site Leader, ext 754
_____, Muscatel ASART Site Leader, ext 565

Fiscal Services

Suwen Su, Director, Fiscal Services, ext 259
ssu@rosemead.k12.ca.us
Oversee: Accounts Payable, Accounts Receivable, Developer Fees, Fiscal Services, Payroll Services, Purchasing, Warehouse
Guada Sanchez Gentica, Accounting Manager, ext 218
gsanchezgentica@rosemead.k12.ca.us
Accounts Payable, Accounts Receivable
Darlene Reyes, Classif. Payroll, ext 227
dreyes@rosemead.k12.ca.us
Payroll services: Classified, Confidential, and Classified Management
Dory Garcia, Admin Asst, Admin Svcs/Certif. Payroll, ext 221
dogarcia@rosemead.k12.ca.us
Payroll services: Certificated and Certificated Management
Yin "Jessica" Chen, Accounting Manager, ext 223
jchen@rosemead.k12.ca.us
Purchasing, Warehouse

Human Resources

Maria Garza, Coordinator, Human Resources, ext 229
mgarza@rosemead.k12.ca.us
Oversee: Adult Volunteers, COVID Liaison, Employee Absences, Employee Recruitment, Retention, and Credentialing/Certification, Records, References, Salary Schedules, Teacher Internships, University/College Internship Agreements
Denise Fuentes, HR Technician, ext 224
dfuentes@rosemead.k12.ca.us

Technology

Alejandro "Alex" Gaeta, Network Administrator, ext 215
agaeta@rosemead.k12.ca.us
Oversee: Information Systems, Network, Software, and Technology Services
Maria Gomez, Receptionist/Tech Support
mgomez@rosemead.k12.ca.us
James He, Computer Support Technician
jhe@rosemead.k12.ca.us
Provides direct technology support to schools
Kelly Bui, SASI Clerk
kbui@rosemead.k12.ca.us
CALPADS, PowerSchool, Student Information Systems, and Student Data Management Systems

ADMINISTRATIVE SERVICES DIVISION

Maintenance & Operations

Anthony "Tony" Flores, Co-Lead Multi-Skilled Maintenance
aflores@rosemead.k12.ca.us
Octavio Serrato, Co-Lead Multi-Skilled Maintenance
oserrato@rosemead.k12.ca.us
Oversee: Grounds, Maintenance, Operations, and Warehouse
Jackie McDonald, Admin Secty/Sr. Clerk Typist, ext 678
jmcDonald@rosemead.k12.ca.us
Raymond Miranda, Warehouseman, ext 679
rmiranda@rosemead.k12.ca.us
Javier Pinedo, Warehouseman/Groundsperson, ext 679
jpinedo@rosemead.k12.ca.us
Henry Jimenez, Groundsperson
Marcos Lucero, Groundsperson
Jesse Mejia, Custodian (Districtwide floater)

Nutrition & Wellness

John Rivera, Director, Nutrition & Wellness, ext 255
jrivera@rosemead.k12.ca.us
Oversee: Meal Accommodations, Nutrition Services, School Lunch Program, Site Cafeterias, Student Wellness Program
Lynn Nguyen, Nutrition Services Account Clerk, ext 254
lnguyen@rosemead.k12.ca.us

EDUCATIONAL SERVICES DIVISION

Michael Chavez, Ed.D., & Chelsea Kang-Smith, Ed.D. Interim Assistant Superintendents, Educational Services, ext 233
mchavez@rosemead.k12.ca.us & ckangsmith@rosemead.k12.ca.us
Oversee: Assessment & Accountability, Curriculum & Instruction, Educational Services, English Learner Programs, Federal Categorical Programs, Gifted & Talented Program, Instructional Materials, Intervention Programs, LCAP, State and Federal Compliance, Student Registration, Supplemental Educational Services, Title IX Coordinator, Uniform Complaints
Claudia Rivera, Administrative Assistant, Educational Services, ext 213
crivera@rosemead.k12.ca.us

Special Projects

Rachael Nicoll, Coordinator, Accountability, Assessment, and Special Projects, ext 256
rnicoll@rosemead.k12.ca.us
Oversee: Assessment & Accountability, Curriculum & Instruction, DELAC/DAC, ELD Programs, ELPAC, English Learner Programs, Federal Categorical Programs, Gifted & Talented Program, Intervention Programs, Supplemental Educational Services
Yanet Alvarado Alvarez, Clerk Typist
yalvaradoalvarez@rosemead.k12.ca.us

Special Education & Student Support Services

Hoori Chalian, Coordinator, Special Education & Student Support Services, ext 232
hchalian@rosemead.k12.ca.us
Oversee: 504 plans, Behavior Support, Child Abuse Reporting, Health Services, Counseling Services, Homeless/Foster Youth Liaison, IEP implementation, Parent Annual Notifications, School Attendance Review Board, Special Education & Student Support Services staff and programs, Student Annual Notifications, Student Enrollment Permits,
Myrene Mangali, Administrative Secretary, ext 230
mmangali@rosemead.k12.ca.us
Districtwide Support Team
Eric Moya, School Psychologist, Encinita, ext 359
Alfredo Aviles, School Psychologist, Janson, ext 459
Rocio Carrillo, School Psychologist, Muscatel, ext 559
Jimmy Chavez, School Psychologist, Savannah, ext 659
Maria Pham, School Psychologist, Shuey, ext 759
Jenifer Lorenzo, Districtwide Nurse, ext 228
Rocio Saenz Larios, Health Tech, Encinita, ext 353
An Ly, Health Tech, Janson, ext 453
Elena Barajas, Health Tech, Muscatel, ext 553
Yoana Solis, Health Tech, Savannah, ext 653
Angelica Rivas-Rojas, Health Tech, Shuey, ext 753
Roger Ng, Adapted PE
Mai Nakajima, Speech/Language Pathologist
Rogelio Valdivia, Speech/Language Pathologist Assistant
Rosemary Allis, Speech/Language Pathologist
Yazmine Franco, Speech/Language Pathologist Assistant
Marielle Baronia, Speech Language Pathologist
Monica Rodriguez, Speech/Language Pathologist Assistant
Esmeralda Yee, Speech/Language Pathologist Assistant
Seetha Leelamma, Speech/Language Pathologist
Amber Frazier, Speech/Language Pathologist Assistant